**School –Based Planning Team Minutes**

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| Virtual Meeting through Microsoft Teams 2:30 pm – 4:05 pm**Present**: S. Murrell Dilbert, D. Quamina, D. Harrell, L. Wess, K. Elliott, D. Spafford, L. Fox, N. Cave, C. Passamonte, R. Hawkins  |

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| **Timekeeper**K. Elliott | **Facilitator**Murrell Dilbert | **Minute Taker**K. Elliott |

**March 26, 2020**

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| **Agenda Items** | **Minutes** | **Notes** | **Further Actions** |
| 1. Celebrations
 | 15 | * 100% of Lori Wess’ class is on Class Dojo
* 18/21 students (86%) of Youngman’s Kindergarten class is now connected to Dojo
* #2 Staff has been amazing during the COVID19 school shutdown, staying connected with families
* Specials teachers have stepped up to provide fantastic virtual activities
* RTA Teachers Care videos highlighting the work of Sue Lavonas, Priscilla Street, and Chris Passamonte.
* Mrs. Murrell Dilbert and Ms. Quamina have been keeping up with communication and have learned , Zoom and Microsoft Teams
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| 1. Approval of Minutes
 | 10 | L. Fox motioned to approve February minutes, and C. Passamonte seconded | * Aug 2019-March 2020 minutes need to be posted to #2 website
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| 1. Budget/#2 Impact
 | 20 | * Currently in **DRAFT** form
* RCSD has not yet heard from NYS regarding $
* 19-20 school year $30 mil debt, 20-21 school year $60 mil debt
* Positions will be eliminated at district level & in schools
* Current #2 enrollment: 308 including PreK
* Projected enrollment next year: 238, not including PreK
* Based on projected 20-21 enrollment, we will have less staff: social worker-down to 1, Art-down to .7, ESOL-down to 1, Speech-down to 1.4, P.E.-down to 1.4, Primary-down to 1 section of K, 1 section of 1st grade
* Renovated building is slated for 3 sections at each grade level
* #44, #57 students urged to register at #2 and #4 due to renovations at both schools.
* Sp. Ed. status at #2 is unknown at this time – Increase? Decrease?
 | * Need ideas for recruitment
* Can we recruit at Head Start sites?
* Sharon will check on PreK-K enrollment

(Principal Dilbert spoke with Adult Educator Ms. Washington and 6 students from our Pre K are registered for our Kindergarten next year. Registration for K-6 is based on geographic zones. |
| 1. Remote Learning
 | 20 | * Teachers are using different modes of contacting parents and providing academic work – Dojo, text, email, calls, Google Classroom drop & go to student homes.
* Many families don’t have tech to access materials; some want paper packets
* Dojo and Google classroom can be used on cell phones, play stations, etc.
* Take advantage of learning opportunities around remote teaching and learning
 | * Teachers who want training on Dojo – check out tutorials
* K. Elliott will track frequency of family connection on Dojo
* All staff should log parent contacts during shutdown
* Thea Delehanty has office hours at 9 am daily
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| 1. Next Generation Standards
 | 10 | * Next Generation Standards will be in place for 20-21
* 20-21 NY ELA & Math assessments based on Next Gen standards
* MTSS (Multi-tiered Student Support) system will take the place of RTI and AIS
* MTSS is based on good first teaching and differentiation, then identifying students not meeting standards
* Danielle is already planning a schedule for teaching standards, similar to priority standards/test prep this year
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| 1. Other Business
 | 20 | * PD incentive is still in place
* All online PDs must be done outside of school hours
* Room numbers at renovated Reynolds St building will be corrected
* Being a Writer – direct questions to Danielle DiCataldo
* Megan Deuel is working to update the school website
 | * All staff should take the Sexual Harassment training if you have not already done so
* All staff should complete the Climate Survey
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| New Business |  |  |  |

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| Next meeting Date: TBDTimekeeper:Facilitator:Minutes: |